

Milwaukee School of Engineering 2009-2010 Verification Worksheet

Your Free Application for Federal Student Aid (FAFSA) was selected for a review process called "verification." In this process, MSOE will compare information you entered on your FAFSA with **SIGNED** copies of your 2008 federal tax forms. Please complete verification within two weeks of receiving this worksheet so that your financial aid will not be delayed. *Your financial aid will not be determined until verification requirements are completed.* MSOE is required to review the requested information under 34 CFR, Part 668.

What to do:

1. Complete steps 1 – 5 and sign the Verification Worksheet. Make sure to read all instructions as errors can delay the processing of your financial aid.
2. Submit the completed worksheet and **SIGNED** 2008 tax forms and any other documents to MSOE Financial Aid Office.

1. Student Information

Name: _____ Student ID Number: _____
 Address: _____ Date of Birth: _____
 City, State Zip: _____ Phone Number: _____

2. Family Information

Write the names of all family members who currently receive more than 50% of their support from either you or your parents. **Dependent** students should list their parents and their parents' other *dependent* children. **Independent** students should list their spouse and their *dependent* children. If you need more space, please attach a separate page.

Full Name	Age	Relationship	College
		Self	Milwaukee School of Engineering

3. Tax Forms and Income Information

All tax filers must submit a **SIGNED** copy of their 2008 federal income tax returns (Form 1040, 1040A or 1040EZ). **DO NOT** submit copies of your IRS schedules (A, B, C, etc.) and state tax returns.

- Income tax documentation **MUST** show detailed line breakdowns.
- A federal Tax Return Summary is not acceptable.

STUDENT:

- Yes**, I did file a 2008 federal tax return.
- No**, I did not file a 2008 federal tax return.
 →If no, please submit all 2008 W-2 forms and other earning statements.

PARENT(S):

- Yes**, I did file a 2008 federal tax return.
- No**, I did not file a 2008 federal tax return.
 →If no, please submit all 2008 W-2 forms and other earning statements.

If you did not keep a copy of your federal tax return, you may request a tax return transcript from the Internal Revenue Service by calling 1-800-829-1040. The tax return transcript is also available at www.irs.gov.

4. Non-Reported Income

Calendar Year 2008	Student/Spouse	Parent(s)
Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 Form in Boxes 12a through 12d, codes D, E, F, G, H, and S.	\$	\$
Combat pay or special combat pay. Only enter the amount that was taxable and included in your adjusted gross income. Combat pay is reported on the W-2 in Box 12, Code Q.	\$	\$
Housing, food, and other living allowances paid to members of the military, clergy, and others (including cash payments and cash value of benefits)	\$	\$
Veterans noneducation benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC), and/or VA Educational Work-Study allowances.	\$	\$
Other untaxed income not reported, such as workers' compensation, disability, etc. Don't include student aid, earned income credit, child tax credit, welfare payments, untaxed Social Security benefits, Workforce Investment Act educational benefits, combat pay (if you are not a tax filer), benefits from flexible spending arrangements, (e.g., cafeteria plans), foreign income exclusion, or credit for federal tax on special fuels.	\$	\$
Money received, or paid on your behalf (e.g., bills), not reported elsewhere on this form.	\$	\$ XXXXXXXX
Child support you paid because of divorce or separation or as a result of a legal requirement. Don't include support for children in your (or your parents') household, as reported above.	\$	\$
Taxable earnings from need-based employment programs, such as Federal Work-Study and need-based employment portions of fellowships and assistantships.	\$	\$
Student grant and scholarship aid reported to the IRS in your (or your parents') adjusted gross income. Includes AmeriCorps benefits (awards, living allowances, and interest accrual payments), as well as grant or scholarship portions of fellowships and assistantships.	\$	\$
Child support <u>received</u> for all children. Don't include foster care or adoption payments.	\$	\$

5. Certification

By signing this worksheet, I (we) certify that all the information reported to qualify for federal student aid is complete and correct.

Student's Signature: _____ Date: _____

Parent's Signature: _____ Date: _____
 (Dependent Student's only)

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail or both.